



# College of Physicians and Surgeons of Mumbai

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**Ref.: CPS/Admin/ 6235 /2025**

**Date : 22/02/2025**

## **NOTICE**

### **Examination March / April 2025 Session**

Candidates who have undergone training for CPS Diploma/Fellowship courses at any of the College of Physicians and Surgeons of Mumbai accredited institution after having registered with CPS and are completing their prescribed training as per the date of joining at the allotted Institution (36 months for fellowship and 24 months for diploma) as a CPS Diploma/Fellowship trainee by **31<sup>st</sup> May 2025** on submission of certificate to this effect, can undertake the CPS Diploma/Fellowship Final Examination for March/April 2025 session in their respective subject

Submission of Final Post Completion Certificate for CPS Diploma/Fellowship trainees is an essential pre-requisite. Candidates who have completed their CPS Diploma/Fellowship training while applying for CPS Diploma/Fellowship Final Examination shall be required to submit Final Post Completion Certificate (FPCC) as per prescribed format with the application form. In case the candidate does not submit the Final Post Completion certificate along with the application form, his/her application will be rejected and fees forfeited.

Request for extension in cutoff date for completion of training for the purpose of eligibility determination for CPS Diploma/Fellowship final Examination shall not be considered.

Candidates whose CPS Diploma/Fellowship training is ongoing while applying for Final Examination shall be required to submit Provisional Final Post Completion Certificate (FPCC) as per prescribed format. The Provisional FPCC must confirm that the candidate would be able to complete his/her training by the prescribed cut-off date, after taking into consideration all leaves taken visa-vis the maximum permissible leaves as per CPS leave rules and the required period of extension, if any. Such candidates are required to submit Final Post Completion Certificate (FPCC) as per prescribed format immediately on completion of their training. The result of such students will be withheld till the submission of Final Post Completion Certificate.

**For College of Physicians and Surgeons of Mumbai.**



**Dr. Ravi Bangadkar**  
**Dy, Secertary**

**Annexure VI**

<On Institution Letter Head>

**POST HOLDING CERTIFICATE**  
**(Neatly Typed)**

Ref. no.:

Date:

To,  
The Secretary / Registrar  
**College of Physicians & Surgeons of Mumbai**  
CPS House, Dr. E. Borges Road,  
Parel, Mumbai - 400012

**POST HOLDING CERTIFICATE...**

This is to certify that Dr. \_\_\_\_\_ (Doctors name)  
is working in \_\_\_\_\_ (Institution name)  
as Resident holding full time CPS post in the Department of \_\_\_\_\_ (Subject name)  
as follows:

Post No.	Period		Unit Head	Department
	From	To		

He/She will not be relieved before completion of tenure of the aforesaid posts.

The above post is recognized by CPS and intimated to CPS office in the list of joined candidates dated \_\_\_\_\_

\_\_\_\_\_  
**Signature of Unit Head**  
along with stamp/seal

\_\_\_\_\_  
**Signature of Institute Head**  
along with stamp/seal

**Note : - Separate Certificate should be given for each part.**

### Annexure VIII

<On Institution Letter Head>

#### PROVISIONAL FINAL POST COMPLETION CERTIFICATE (Neatly Typed)

Ref. no.:

Date: <>

To

**The Secretary / Registrar**

College of Physicians & Surgeons of Mumbai

CPS House

Dr. E. Borges Road,

Parel, Mumbai: 400012

#### PROVISIONAL FINAL POST COMPLETION CERTIFICATE...

This is to certify that Dr. \_\_\_\_\_ (doctor's name)  
has started his (First/Second/Third/Fourth) post on \_\_\_\_\_ and shall complete this  
post on \_\_\_\_\_ as resident house officer in \_\_\_\_\_  
(subject name) Under Dr. \_\_\_\_\_ (faculty name) at the \_\_\_\_\_  
\_\_\_\_\_ (institution name)

Post No.	Period		Unit Head	Department
	From	To		

During his posting his work and attendance was \_\_\_\_\_

\_\_\_\_\_  
Signature of Unit Head  
along with stamp/seal

\_\_\_\_\_  
Signature of Institute Head  
along with stamp/seal

Note :-

This Certificate should be given to the students who will be conditionally permitted to appear for the respective exam session (Mar/Apr session and Sep/Oct session) and will be completing their final post on or before 31<sup>st</sup> May and 30<sup>th</sup> November respectively.

**Annexure VII**

<On Institution Letter Head>  
**POST COMPLETION CERTIFICATE**  
*(Neatly Typed)*

Ref. no.:

Date: <>

**To**

**The Secretary / Registrar**

College of Physicians & Surgeons of Mumbai

CPS House

Dr. E. Borges Road,

Parel, Mumbai: 400012

**POST COMPLETION CERTIFICATE...**

This is to certify that Dr. \_\_\_\_\_ (doctor's name)  
has started his (First/Second/Third/Fourth) post on \_\_\_\_\_ and shall complete this  
post on \_\_\_\_\_ as resident house officer in \_\_\_\_\_  
(subject name) Under Dr. \_\_\_\_\_ (faculty name) at the \_\_\_\_\_  
\_\_\_\_\_(institution name)

Post No.	Period		Unit Head	Department
	From	To		

During his posting his work and attendance was \_\_\_\_\_

\_\_\_\_\_  
Signature of Unit Head  
along with stamp/seal

\_\_\_\_\_  
Signature of Institute Head  
along with stamp/seal

**Note : - Certificate should be given for each post after completion of the post.**